

# MINUTES OF THE REGULAR NUNDA TOWN BOARD MEETING

Tuesday December 09, 2025, at 7:00 PM

*Draft*

## **PERSONS PRESENT**

### **TOWN BOARD**

Supervisor: Merilee Walker  
Councilperson: Martha Blair  
Councilperson: James Forrester  
Councilperson: Michael Hillier  
Councilperson: David Page

### **RECORDING CLERK**

Tamara McCallum

### **PERSONNEL**

Assessor: Brian Knapp, *absent*  
CEO/ZEO: Kevin Margerum, *absent*  
Police Chief: Ryan Dale, *absent*  
Historian: Valerie Griffing  
Hwy Superintendent: Tim Cassidy  
Planning Board Chairman: Alex Pierce

### **VISITORS**

Steve Kibler, John Bennett, Justin Zajicek

### **CALL TO ORDER**

Supervisor Walker called the meeting to order at 7:00 PM. All Councilpersons were present.

### **PLEDGE TO THE FLAG**

All stood as Steve Kibler led the Pledge of Allegiance.

### **ADOPTION OF MINUTES**

**A motion was made** to adopt the minutes of the following meeting:

- Regular Board Meeting November 11, 2025

**The motion was made** by Councilperson Hillier, seconded by Councilperson Blair and carried 5-0.

### **PRIVELEGES OF THE FLOOR**

Justin Zajicek of the Livingston County Sheriff's Office introduced himself. He is with the Community Policing Unit which is grant funded and partners with the Livingston County communities and local police departments to assist them. They also set up "ride-alongs" for citizens who are interested in a law enforcement career.

### **CEO/ZEO**

None

### **HISTORIAN'S REPORT**

Valerie Griffin presented her annual December local history quiz. The board thanked her for another great year.

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## PLANNING BOARD REPORT

Alex Pierce discussed the November 2, 2025, meeting of the Town/Village Planning Board. There was a discussion about the Finger Lakes Regional Planning Council and various vendors looking to place EV charging stations in the greater Nunda area.

## POLICE REPORT

Councilperson Hillier reported on the Chief's written report. Grants have been received for additional road patrols for the holiday season. **There was a motion** to hire Wyatt Sando and Tyler Codington as new officers for the Nunda Police Department as recommended by Chief Ryan Dale. **The motion was made** by Councilperson Hillier, seconded by Councilperson Page and carried 5-0. There will be a pizza and wing party for the Police Department at the fire hall on Tuesday, December 16th at 6:30 PM. Councilperson Hillier thanked Councilperson Page for his great work on both the Police Commissioners Board and the Town Board over the past year.

## HIGHWAY REPORT

Tim Cassidy discussed his written report. The sander auger is being replaced with a chain driven model. **There was a motion** to allow the Superintendent to purchase the upgrade at up to, but not to exceed, \$2,200.00 made by Councilperson Forrester, seconded by Councilperson Hillier and carried 5-0. The inspection schedule for the Highway Department's trucks was discussed. Starting in January, there will be a quarterly schedule for the Highway Committee to go over the safety logs from each driver for each truck. The board discussed the "end of life" for the Highway Department's two-way radios. It was agreed that the Town will need to fund a "replacement radios" budget line starting next year. Tim presented information from Municibid as a possible vendor for surplus equipment.

## BUDGET REPORT AND SUPERVISOR'S STATEMENT

Supervisor Walker discussed the Budget Report and the Supervisor's Statement for November 2025. BBS Accounting sent a report of Budget Modifications that they would like acted on. The Board decided to wait until the Year-End meeting so that more accurate account balances can be obtained.

## CLERK AND JUSTICE REPORTS

The November 2025 Clerk and Justice reports were reviewed and discussed.

## ALL REPORTS/ONE MOTION

**A motion was made** by Councilperson Hillier to accept all reports, seconded by Councilperson Blair and carried 5-0.

## AUDIT BILLS

The original Audited and signed abstracts were as follows:

- ❖ General Fund Vouchers numbered 336-364, in the amount of \$10,065.28 as set forth in abstract number G-12, dated 12/09/25.
- ❖ Highway Fund Vouchers numbered 213-228, in the amount of \$51,828.32 as set forth in abstract number H-12, dated 12/09/25.
- ❖ Police Fund Vouchers numbered 80-86, in the amount of \$1,002.33 as set forth in abstract number P-12, dated 12/09/25.

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**A motion was made** to approve the audited abstracts by Councilperson Blair, seconded by Councilperson Forrester and carried 5-0.

## COMMUNICATIONS

The Board decided the dates for the Year-End and Organizational Meetings to be:

- End of Year meeting to be held on Monday, December 29, 2025, at 6:00 PM.
- Organizational meeting to be held on Monday, January 6, 2026, at 5:30 PM.

## OLD BUSINESS

- A. The UTV local law. The revised opinion from the Attorney was emailed to both the Town and Village boards.

## NEW BUSINESS

- A. **Resolution #11 of 2025** to adopt the County Intermunicipal Agreement extension from 1/1/2026 through 12/31/2026.  
**A motion was made** to adopt Resolution #11 by Councilperson Hillier, seconded by Councilperson Blair, and the roll call vote was as follows:

Supervisor Walker	Aye
Councilperson Blair	Aye
Councilperson Forrester	Aye
Councilperson Hillier	Aye
Councilperson Page	Aye

- B. The Nunda Joint Police Department Agreement was presented for adoption. **There was a motion** to approve this agreement made by Councilperson Hillier, seconded by Councilperson Forrester and carried 5-0.
- C. A continuation of the contract from Warren's Commercial Cleaning was presented for approval. **There was a motion** to approve this contract made by Councilperson Forrester, seconded by Councilperson Hillier and carried 5-0.
- D. The New York State Department of Health's "Reappointment of Local Registrar" paperwork was presented. **There was a motion** to reappoint Tamara McCallum as the Town's Registrar of Vital Statistics and Kim Wester as the Town's Deputy Registrar made by Councilperson Forrester, seconded by Councilperson Hillier and carried 5-0.

**There was a motion** to go into Executive Session to discuss particular personnel matters at 8:30 PM made by Councilperson Forrester, seconded by Councilperson Hillier and carried 5-0.

**There was a motion** to exit Executive Session at 8:42 PM, with no action taken, made by Councilperson Forrester, seconded by Councilperson Blair and carried 5-0.

As there was no further business, there was a motion to adjourn the meeting made by Councilperson Forrester, seconded by Councilperson Page and carried 5-0. The meeting was adjourned at 8:44 PM.

Respectfully submitted,  
Tamara McCallum  
Town Clerk