

MINUTES OF THE REGULAR NUNDA TOWN BOARD MEETING

Tuesday June 10, 2025, at 7:00 PM

Draft

PERSONS PRESENT

TOWN BOARD

Supervisor: Merilee Walker

Councilperson: Martha Blair

Councilperson: James Forrester

Councilperson: Michael Hillier

Councilperson: David Page

RECORDING CLERK

Tamara McCallum

PERSONNEL

Assessor: Brian Knapp, *absent*

CEO/ZEO: Mark Mullikin

Police Chief: Ryan Dale, *absent*

Historian: Valerie Griffing

Hwy Superintendent: Tim Cassidy

Planning Board Chairman: Alex Pierce, *absent*

VISITORS

Patrice Forrester, Lynn Stevens, Melissa Columbo, Brett Murray, Jim Mann, Darren Snyder, Steve Kibler, Troy Bennett.

CALL TO ORDER

Supervisor Walker called the meeting to order at 7:00 PM. Roll call was made with all Councilmembers present.

PLEDGE TO THE FLAG

All stood as Councilperson Hillier led the pledge of allegiance.

ADOPTION OF MINUTES

A motion was made to adopt the minutes of the following meeting:

- Regular Board Meeting of May 13, 2025

The motion was made by Councilperson Hillier, seconded by Councilperson Blair and carried 5-0.

PRIVELEGE OF THE FLOOR

Patrice Forrester spoke eloquently about, and presented a Teen Recognition award to, Lynn Stevens; a sophomore at Keshequa Central School and a National Honor Society member.

CEO/ZEO

Mark Mullikin gave a verbal report. Permits are picking up.

HISTORIAN'S REPORT

Historian Valerie Griffing discussed her written report. She will be hosting "History on the Corner" talks at the Americana Day celebration on July 12. These talks will be held on various corners in the Village and will showcase the history of what can be seen at each corner.

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INFORMATION TECHNOLOGY

Genesee Valley Web Marketing has completed the Townofnundany.gov website. They will be working with Hurricane Technology to transfer the Town's email addresses to .gov as well.

POLICE REPORT

The Police Commissioner's meeting minutes were distributed. Councilperson Hillier spoke about the Chief's written report. Connor Reilly was interviewed, and a background investigation has been completed. The Chief is requesting permission from the Board to hire Mr. Reilly. A motion to hire Connor Reilly was made by Councilperson Hillier, seconded by Councilperson Page and carried 5-0. Councilperson Hillier mentioned that the Police Commissioners spent a great deal of time discussing the permitting and licensing of UTV's. The Village of Nunda has voted to move forward in the process of passing a local law. Darren Snyder noted there was no sense in the Village doing this if the Town doesn't also. Any fees collected for permits would go towards funding the joint Town/Village Police Department. After much discussion, the Town Board decided to have the clerk forward the local laws from the Town of Angelica, Town of Genesee Falls and Town of Hume to the Town's Attorney, James Campbell, for his opinion. The duplicate insurance coverage on the Police Department was discussed.

PLANNING BOARD REPORT

The minutes of the Planning Board meeting held on June 3, 2025, were presented for review.

HIGHWAY REPORT

Tim Cassidy reviewed his written report. Tim reported that he had received a quotation from Hamburg Overhead Door to perform annual maintenance on the doors at the Highway Building. The amount was \$1575.00 to service 7 overhead doors. There was a motion to approve the quotation made by Councilperson Forrester, seconded by Councilperson Hillier and carried 5-0. There was a discussion regarding trees to be planted in Dalton.

BUDGET REPORT AND SUPERVISOR'S STATEMENT

Supervisor Walker discussed the Budget Report and the Supervisor's Statement for May 2025. There was an error noted on the Clerk's fees as listed on the Budget Report. **There was a motion** to approve the Budget Modifications as presented by BBS Accounting made by Councilperson Forrester, seconded by Councilperson Hillier and carried 5-0.

CLERK AND JUSTICE REPORTS

The April 2025 Town Clerk and Justice Reports were presented and discussed. The clerk presented a list of documents that need to be disposed of in accordance with the NYS Local Government LG-1 law. **There was a motion** to approve the Records Disposal Authorization as proposed made by Councilperson Blair, seconded by Councilperson Page and carried 5-0.

ASSESSOR'S REPORT

The minutes of the Board of Assessment Review were presented for review.

ALL REPORTS/ONE MOTION

A motion was made by Councilperson Blair to accept all reports, seconded by Councilperson Hillier and carried 5-0.

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AUDIT BILLS

The original Audited and signed abstracts were as follows:

- ❖ General Fund Vouchers numbered 162-196, in the amount of \$24,320.26 as set forth in abstract number G-6, dated 6/10/25.
- ❖ Highway Fund Vouchers numbered 97-111, in the amount of \$26,485.94 as set forth in abstract number H-6, dated 6/10/25.
- ❖ Police Fund Vouchers numbered 39-44, in the amount of \$1,198.91 as set forth in abstract number P-6, dated 6/10/25.

A motion was made to approve the audited abstracts by Councilperson Forrester, seconded by Councilperson Blair and carried 5-0.

COMMUNICATIONS

- A. The Supervisor discussed the 1st Annual Shredding Event to be held at the Highway Building on Hay Road on June 14, 2025, from 9:00 AM until Noon.
- B. Supervisor Walker shared that she had sent a letter to the New York State Department of Transportation regarding the dismal condition of the State Routes 408 and 436.

OLD BUSINESS

- A. The UTV local law discussion was covered under the Police Report.

NEW BUSINESS

- A. **RESOLUTION #7** of 2025-Standard Work Day and Reporting Resolution for Elected and Appointed Officials - REVISED.
Whereas, the Nunda Town Board has established a standard workday for the elected Highway Superintendent as eight hours, the elected Town Clerk as seven hours and the appointed Assessor, Code Enforcement Officer, Court Clerk and Historian as six hours, and;

Whereas, the Nunda Town Board approves the 2025 Standard Work Day Resolution, therefore;

Be it Resolved, that the Town Clerk will sign and seal such resolution and submit same to the New York State and Local Retirement System, and;

Be it Further Resolved, that the Town Clerk will post a sealed copy of the 2025 Standard Work Day Resolution on the Nunda Government Center official bulletin board, and the Nunda Town Website for a minimum of 30 days.

There was a motion made to accept Resolution #7 of 2025 made by Councilperson Blair, seconded by Councilperson Page and carried 5-0.

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There was a motion made to enter executive session at 8:10 PM to discuss a particular personnel matter by Councilperson Hillier, seconded by Councilperson Forrester and carried 5-0. The Clerk was approved to stay. **There was a motion made** to exit executive session at 8:33 PM, with no action taken, made by Councilperson Blair, seconded by Councilperson Page and carried 5-0.

As there was no further business, **a motion was made** to adjourn the meeting by Councilperson Blair, seconded by Councilperson Hillier, and carried 5-0.

The meeting was adjourned at 8:34 PM.

Respectfully submitted,
Tamara McCallum
Nunda Town Clerk