

ORGANIZATIONAL TOWN BOARD MEETING
Monday, January 5, 2026
5:30 PM

- A. Call to Order – Supervisor Roll Call – Clerk
- B. Pledge to the Flag
- C. Welcome Visitors
- D. Swearing In – Walker/Forrester/Kibler/Bennett/Margerum/McCallum
- E. Appoint Deputy Supervisor – Forrester
- F. Committee Appointments
- 1.) Highway – Chair: (Forrester/Walker)
 - 2.) Police – Chair: (Hillier/Kibler)
 - 3.) IT – Chair: (Forrester/Blair)
 - 4.) Youth – Chair: (Blair/Kibler)
 - 5.) Building/Zoning – Chair (Hillier/Blair)
 - 6.) Commerce – Chair: (Forrester/Kibler)
 - 7.) Public Relations – Chair: (Walker/Forrester)
- G. Changes to the Agenda
- H. PREFERRED AGENDA - Requiring one roll call vote
- 1.) Establish pay frequency for Town Officers
 - **Quarterly:** Council members, Justices, Historian
 - **Monthly:** Assessor, Supervisor
 - **Bi-weekly:** CEO, Highway Superintendent, Highway Employees, Police, Town Clerk/Tax Collector
 - 2.) Appoint Budget Officer – (Walker)
 - 3.) Approve investment of idle funds – (Walker)
 - 4.) Approve BBS Accounting, LLC as Town Bookkeeper (\$13,000 - \$2,500 payroll)
 - 5.) Approve pre-payment of bills when necessary to avoid service charges
 - 6.) Approve milage reimbursement rate per Federal Allowance (72.5 cents/mile)
 - 7.) Certification of claims: Authorize that all claims against the Town be paid by voucher
 - 8.) Signing of Abstracts – Authorize the signing of Audited Abstract claims by the Town Board members.
 - 9.) Appoint CEO/ZEO – *Kevin Margerum*

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- 10.) Appoint Town Historian – *Valerie Griffing*
- 11.) Approve authorization of Highway Superintendent to purchase materials from State & County Bids
- 12.) Appoint Town Attorney – *Kruk & Campbell P.C.*
- 13.) Appoint Town Engineer – *MRB*
- 14.) Appoint Records Management Officer – *Tamara McCallum*
- 15.) Appoint Registrar of Vital Statistics (Compensation \$510.00/Yr.) – *Tamara McCallum*
- 16.) Appoint Deputy Registrar – *Kim Wester*
- 17.) Approve Town Clerk to issue free Handicap Parking Permits
- 18.) Approve Town Clerk to have a petty cash fund of \$100.00
- 19.) Appoint Brian Knapp as the Sole Assessor for the Town of Nunda who shall serve a 6-year term expiring on 9/30/2031
- 20.) Approve Board of Assessment Review members (5-year terms) compensation of \$16.00 per hour.
 - Michele Seifried 9/30/2026
 - Salvatore NiCastro 9/30/2027
 - Nancy Nichols 9/30/2028
 - Timothy Cassidy 9/30/2029
 - Michael Sanford 9/30/2030 – new appointee
- 21.) Authorize the Town Tax Collector to collect Livingston County Taxes
- 22.) Approve Official Newspaper – Hornell Evening Tribune
- 23.) Approve Official Depositories – Five Star Bank (primary) M&T Bank (secondary)
- 24.) Establish date and time of Town of Nunda Board Meetings – 2nd Tuesday of each month at 7:00 PM (no holiday conflicts).

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25.) Approve Town/Village Planning Board Members (5-year terms)

compensation of \$16.00 Per meeting

- Joe Tamimie Town 12/31/2028
- Michele Seifried Town 12/31/2029
- Alex Pierce Town 12/31/2026
- Joe Lindstrom Village 05/31/2030*New appt.
- Brenda Weaver Village 05/31/2030*New appt.
- Jennie Flint Village 05/31/2026
- Monica Morris Town 12/31/2029

26.) Approve Town/Village Zoning Board of Appeals Members (5-year terms)

compensation of \$16.00 per meeting

- Dan Strobel Town 12/31/2029
- Vicki Amidon Town 12/31/2027
- Jeff Essler Village 05/31/2030
- Scott Amidon Village 05/31/2026
- Vacant Village 05/31/2023

27.) Appoint Secretary to Joint Planning Board – *Tamara McCallum*

Compensation of \$103.00 Per month

28.) Acknowledge Holidays observed by the Highway Department as written in the Collective Bargaining Agreement with the Teamsters Local 264:

- New Year's Day – *Thursday January 1, 2026*
- Memorial Day – *Monday May 25, 2026*
- Juneteenth – *Friday June 19, 2026*
- Independence Day – *Friday July 3, 2026*
- Labor Day – *Monday September 7, 2026*
- Columbus Day – *Monday October 12, 2026*
- Veterans Day – *Wednesday November 11, 2026*
- Thanksgiving and the day after – *Thurs./Fri November 26/27, 2026*
- Day before Christmas – *Thursday December 24, 2026*
- *Christmas – Friday December 25, 2026*
- Floating Holiday

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- 29.) Town Clerk Holidays – All of the above plus Martin Luther King Day, Presidents Day and Election Day.
- I. Roll Call Vote to approve above Preferred Agenda
1. Supervisor Walker –
 2. Councilperson Blair –
 3. Councilperson Forrester –
 4. Councilperson Hillier –
 5. Councilperson Kibler –
- J. Establishment of Salaries – Approve Schedule of Salaries for Town Offices per 2026 Budget.
- ❖ Supervisor - \$12,000.00
 - ❖ 4 Councilmembers - \$6,000.00 (\$1,500.00 each)
 - ❖ Town Clerk/Tax Collector - \$43,260.00
 - ❖ Justice - \$12,095.00
 - ❖ Court Clerk - \$11,245.00
 - ❖ Highway Superintendent - \$36,000.00**
 - ❖ Historian - \$1,200.00
 - ❖ Assessor - \$15,000.00
 - ❖ Assessor Clerk - \$6,400.00
 - ❖ COE/ZOE - \$21,000.00
- K. Move to approve Schedule of Salaries
- L. Establishment of Police Department Wages-effective 1/1/2026
- Chief Dale - \$31.00 per hour
 - M. Moran - \$30.00 per hour
 - B. Shirmer - \$29.00 per hour
 - C. Boor - \$29.00 per hour
 - C. Paulsen - \$29.00 per hour
 - K. Klump - \$30.50 per hour
 - C. Reilly - \$29.00 per hour
 - G. VanDunk - \$29.00 per hour
 - M. Kurtz - \$29.00 per hour
 - Z. Laffin - \$29.00 per hour

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- W. Sando - \$29.00 per hour
- M. Move to approve Police Department wages
- N. Establish \$250.00 maximum Police expenditure without prior Commissioner's approval – (motion needed)
- O. Appoint Police Commissioner's Board Secretary – *Tamara McCallum* at a pay rate of \$16.00 per hour- (motion needed)
- P. Appoint Deputy Highway Superintendent – Salary of \$2,000.00 per year paid in 2 installments: \$1,000.00 in the last week of June and December as per contract.
- Q. Establish Highway Wages – fixed as per Teamsters Union Contract. Seasonal Employee Wages to be fixed at \$19.00 per hour. (motion needed)
- R. Establish \$1,000.00 maximum Hwy. expenditure without prior Board approval – (motion needed)
- S. Agreement to Spend Highway Funds – (motion needed)
- T. Establish Cemetery Rates – (motion needed) No change (so far) in rates we pay to Snyder Bros.
 - Single Plot - \$400.00
 - Double Plot - \$800.00
 - Grave Opening - \$500.00 weekdays, \$725.00 Sat., \$775.00 Sun.
 - Cremation Opening - \$300.00 weekdays, \$550.00 Sat., \$600.00 Sun.
 - Overtime (past 4:00PM) \$150.00 per hour
- U. Other Business
- V. Adjournment