

## ORGANIZATIONAL TOWN BOARD MEETING

Monday, January 5, 2026

5:30 PM

A. Call to Order – Supervisor	Roll Call – Clerk
B. Pledge to the Flag	
C. Welcome Visitors	
D. Swearing In – Walker/Forrester/Kibler/Bennett/Margerum/McCallum	
E. Appoint Deputy Supervisor – Forrester	
F. Committee Appointments	
1.) Highway – Chair: (Forrester/Walker)	
2.) Police – Chair: (Hillier/Kibler)	
3.) IT – Chair: (Forrester/Blair)	
4.) Youth – Chair: (Blair/Kibler)	
5.) Building/Zoning – Chair (Hillier/Blair)	
6.) Commerce – Chair: (Forrester/Kibler)	
7.) Public Relations – Chair: (Walker/Forrester)	
G. Changes to the Agenda	
H. PREFERRED AGENDA - Requiring one roll call vote	
1.) Establish pay frequency for Town Officers	
▪ <b>Quarterly:</b> Council members, Justices, Historian	
▪ <b>Monthly:</b> Assessor, Supervisor	
▪ <b>Bi-weekly:</b> CEO, Highway Superintendent, Highway Employees, Police, Town Clerk/Tax Collector	
2.) Appoint Budget Officer – (Walker)	
3.) Approve investment of idle funds – (Walker)	
4.) Approve BBS Accounting, LLC as Town Bookkeeper ( <i>\$13,000 - \$2,500 payroll</i> )	
5.) Approve pre-payment of bills when necessary to avoid service charges	
6.) Approve milage reimbursement rate per Federal Allowance ( <i>72.5 cents/mile</i> )	
7.) Certification of claims: Authorize that all claims against the Town be paid by voucher	
8.) Signing of Abstracts – Authorize the signing of Audited Abstract claims by the Town Board members.	
9.) Appoint CEO/CEO – <i>Kevin Margerum</i>	

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- 10.) Appoint Town Historian – *Valerie Griffing*
- 11.) Approve authorization of Highway Superintendent to purchase materials from State & County Bids
- 12.) Appoint Town Attorney – *Kruk & Campbell P.C.*
- 13.) Appoint Town Engineer – *MRB*
- 14.) Appoint Records Management Officer – *Tamara McCallum*
- 15.) Appoint Registrar of Vital Statistics (Compensation \$510.00/Yr.) –  
*Tamara McCallum*
- 16.) Appoint Deputy Registrar – *Kim Wester*
- 17.) Approve Town Clerk to issue free Handicap Parking Permits
- 18.) Approve Town Clerk to have a petty cash fund of \$100.00
- 19.) Appoint Brian Knapp as the Sole Assessor for the Town of Nunda who shall serve a 6-year term expiring on 9/30/2031
- 20.) Approve Board of Assessment Review members (5-year terms)  
compensation of \$16.00 per hour.
  - Michele Seifried 9/30/2026
  - Salvatore NiCastro 9/30/2027
  - Nancy Nichols 9/30/2028
  - Timothy Cassidy 9/30/2029
  - Michael Sanford 9/30/2030 – new appointee
- 21.) Authorize the Town Tax Collector to collect Livingston County Taxes
- 22.) Approve Official Newspaper – Hornell Evening Tribune
- 23.) Approve Official Depositories – Five Star Bank (primary) M&T Bank (secondary)
- 24.) Establish date and time of Town of Nunda Board Meetings – 2<sup>nd</sup> Tuesday of each month at 7:00 PM (no holiday conflicts).

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25.) Approve Town/Village Planning Board Members (5-year terms)

compensation of \$16.00 Per meeting

• Joe Tamimie	Town	12/31/2028
• Michele Seifried	Town	12/31/2029
• Alex Pierce	Town	12/31/2026
• Joe Lindstrom	Village	05/31/2030*New appt.
• Brenda Weaver	Village	05/31/2030*New appt.
• Jennie Flint	Village	05/31/2026
• Monica Morris	Town	12/31/2029

26.) Approve Town/Village Zoning Board of Appeals Members (5-year terms)

compensation of \$16.00 per meeting

• Dan Strobel	Town	12/31/2029
• Vicki Amidon	Town	12/31/2027
• Jeff Essler	Village	05/31/2030
• Scott Amidon	Village	05/31/2026
• Vacant	Village	05/31/2023

27.) Appoint Secretary to Joint Planning Board – *Tamara McCallum*

Compensation of \$103.00 Per month

28.) Acknowledge Holidays observed by the Highway Department as written in the Collective Bargaining Agreement with the Teamsters Local 264:

- New Year's Day – *Thursday January 1, 2026*
- Memorial Day – *Monday May 25, 2026*
- Juneteenth – *Friday June 19, 2026*
- Independence Day – *Friday July 3, 2026*
- Labor Day – *Monday September 7, 2026*
- Columbus Day – *Monday October 12, 2026*
- Veterans Day – *Wednesday November 11, 2026*
- Thanksgiving and the day after – *Thurs./Fri November 26/27, 2026*
- Day before Christmas – *Thursday December 24, 2026*
- *Christmas – Friday December 25, 2026*
- Floating Holiday

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29.) Town Clerk Holidays – All of the above plus Martin Luther King Day, Presidents Day and Election Day.

I. Roll Call Vote to approve above Preferred Agenda

1. Supervisor Walker –
2. Councilperson Blair –
3. Councilperson Forrester –
4. Councilperson Hillier –
5. Councilperson Kibler –

J. Establishment of Salaries – Approve Schedule of Salaries for Town Offices per 2026 Budget.

- ❖ Supervisor - \$12,000.00
- ❖ 4 Councilmembers - \$6,000.00 (\$1,500.00 each)
- ❖ Town Clerk/Tax Collector - \$43,260.00
- ❖ Justice - \$12,095.00
- ❖ Court Clerk - \$11,245.00
- ❖ Highway Superintendent - \$36,000.00\*\*
- ❖ Historian - \$1,200.00
- ❖ Assessor - \$15,000.00
- ❖ Assessor Clerk - \$6,400.00
- ❖ COE/ZOE - \$21,000.00

K. Move to approve Schedule of Salaries

L. Establishment of Police Department Wages-effective 1/1/2026

- Chief Dale - \$31.00 per hour
- M. Moran - \$30.00 per hour
- B. Shirmer - \$29.00 per hour
- C. Boor - \$29.00 per hour
- C. Paulsen - \$29.00 per hour
- K. Klump - \$30.50 per hour
- C. Reilly - \$29.00 per hour
- G. VanDunk - \$29.00 per hour
- M. Kurtz - \$29.00 per hour
- Z. Laffin - \$29.00 per hour

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- W. Sando - \$29.00 per hour
- M. Move to approve Police Department wages
- N. Establish \$250.00 maximum Police expenditure without prior Commissioner's approval – (motion needed)
- O. Appoint Police Commissioner's Board Secretary – *Tamara McCallum* at a pay rate of \$16.00 per hour- (motion needed)
- P. Appoint Deputy Highway Superintendent – Salary of \$2,000.00 per year paid in 2 installments: \$1,000.00 in the last week of June and December as per contract.
- Q. Establish Highway Wages – fixed as per Teamsters Union Contract. Seasonal Employee Wages to be fixed at \$19.00 per hour. (motion needed)
- R. Establish \$1,000.00 maximum Hwy. expenditure without prior Board approval – (motion needed)
- S. Agreement to Spend Highway Funds – (motion needed)
- T. Establish Cemetery Rates – (motion needed) No change (so far) in rates we pay to Snyder Bros.
  - Single Plot - \$400.00
  - Double Plot - \$800.00
  - Grave Opening - \$500.00 weekdays, \$725.00 Sat., \$775.00 Sun.
  - Cremation Opening - \$300.00 weekdays, \$550.00 Sat., \$600.00 Sun.
  - Overtime (past 4:00PM) \$150.00 per hour
- U. Other Business
- V. Adjournment