MINUTES OF THE REGULAR NUNDA TOWN BOARD MEETING
Tuesday February 10, 2026, at 7:00 PM
Draft

PERSONS PRESENT

TOWN BOARD
Supervisor: Merilee Walker
Councilperson: Martha Blair
Councilperson: James Forrester
Councilperson: Michael Hillier, *absent*
Councilperson: Steve Kibler

RECORDING CLERK
Tamara McCallum

PERSONNEL
Assessor: Brian Knapp *arr.7:33 PM*
CEO/ZEO: Kevin Margerum
Police Chief: Ryan Dale, *absent*
Historian: Valerie Griffing, *absent*
Hwy Superintendent: John Bennett
Planning Board Chairman: Alex Pierce

VISITORS
Darren Snyder, Marco Hume

CALL TO ORDER
Supervisor Walker called the meeting to order at 7:00 PM. One Councilperson was absent.

PLEDGE TO THE FLAG
All stood as Steve Kibler led the Pledge of Allegiance.

ADOPTION OF MINUTES
A motion was made to adopt the minutes of the following meeting:

- Regular Board Meeting of 1/13/26

The motion was made by Councilperson Blair, seconded by Councilperson Kibler and carried 4-0.

PRIVELEGE OF THE FLOOR – None

ASSESSOR'S REPORT
Brian will be sending out the assessment update/impact notices for the 2026 revaluation in early March. He will be setting up appointments in late March.

CEO/ZEO
Kevin Margerum's written report was discussed. Kevin requested a Vansickle Letter from the Livingston County District Attorney's office to be allowed to prosecute violations of the Town's Zoning law. The Clerk will contact the DA for this. Nunda Ranch has contacted the NYS Department of Transportation about highway traffic in front of the business. Mark Mullikin will be responsible for the CEO portion of the Annual Financial Report. Kevin has recommended an intermunicipal agreement with regard to clarification of procedure and policies with respect to the Towns of Nunda, Portage and West Sparta. He will contact someone to provide a draft of an

agreement to follow. Councilperson Forrester recommended that Kevin contact Hurricane Technologies to change the password on his email account for the Town of Nunda.

HISTORIAN'S REPORT – None

INFORMATION TECHNOLOGY
Kevin Margerum's email needs to be addressed, and Councilperson Kibler requested assistance with his Town email account.

PLANNING BOARD REPORT
Alex Pierce spoke about the most recent Planning Board meeting. He presented copies of the Nunda Comprehensive Plan to the Board members. Many other municipalities are looking to write their own plan. Alex is asking for any feedback. Alex will be meeting with Chad Bugman regarding progress on the Greenway Campground.

POLICE REPORT
Councilperson Kibler discussed the Chief's written report. The TRACs system seems to be working ok, the court clerk will keep monitoring whether the tickets are appearing in the court computer system as they should. The Police Commissioners have given their approval of the ATV/UTV law.

HIGHWAY REPORT
John Bennett discussed his written report. The new truck to be received in 2027 was mentioned. Quotes have been received and considered thoroughly. **There was a motion** to authorize the Highway Superintendent to order the truck as presented; a Western Star truck with a Henderson Equipment package for an approximate amount of $326,000.00. **The motion was made** by Councilperson Forrester, seconded by Councilperson Blair and carried 4-0. There were quotes received from paving contractors to seal both the Highway Building and the Government Center parking lots. John looked into CINTAS as the new vendor for Highway employees' uniforms as their cost is a flat $108.00 per week; far less than Unifirst – the present vendor. **There was a motion** to change the service agreement for the Highway Department's Uniforms from Unifirst to CINTAS due to cost savings and ease of service. **The motion was made** by Councilperson Forrester, seconded by Councilperson Kibler and carried 4-0. Councilperson Forrester clarified the $1,000.00 spending limit for the Highway Superintendent was for discretionary spending only. Non-discretionary spending would be things like Diesel fuel, plow blades and road materials which are necessary to run the Highway Department. All expenditures are monitored and approved monthly on the abstracts. The Highway employees will be working 4 ten-hour days. There will be a free roll-off dumpster placed behind the Highway Building for the sale of scrap metal.

BUDGET REPORT AND SUPERVISOR'S STATEMENT
Supervisor Walker discussed the Budget Report and the Supervisor's Statement for January 2026. The taxes for the Town have all been collected and a check for $1,500,772.63 was deposited. Appropriate funds will be invested in NYCLASS. The Fire Department payment of $123,471.00 will be paid on the March abstract.

CLERK AND JUSTICE REPORTS
The January 2026 Clerk and Justice reports were reviewed and discussed.

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ALL REPORTS/ONE MOTION
A motion was made by Councilperson Blair to accept all reports, seconded by Councilperson Forrester and carried 4-0.

AUDIT BILLS
The original Audited and signed abstracts were as follows:

- General Fund Vouchers numbered 30-57, in the amount of $11,125.53 as set forth in abstract number G-2, dated 2/10/26.
- Highway Fund Vouchers numbered 14-32, in the amount of $45,881.34 as set forth in abstract number H-2, dated 2/10/26.
- Police Fund Vouchers numbered 13-19, in the amount of $875.41 as set forth in abstract number P-2, dated 2/10/26.

A motion was made to approve the audited abstracts by Councilperson Forrester, seconded by Councilperson Kibler and carried 4-0.

COMMUNICATIONS

A. The Tri-Board meeting with the Village and School is set for 3/16/26 at 6:00PM at the school.
B. The USDA asked for and was given permission to set traps for the European Cherry Fruit Fly.
C. Councilperson Blair mentioned that Be Well In Nunda was sponsoring the Earth Day community clean up again this year.
D. There was a quote from an individual to clean the Hay Rd. building and Government Center. It was not acted on until a DBA is established.

OLD BUSINESS

A. Jeff and Sue Long were nominated as Senior Citizens of the Year for Nunda.
B. The Board set the Public Hearing for Local Law #1 of 2026 – The Town of Nunda ATV/UTV Law to be held at next month's regular Board Meeting.

NEW BUSINESS

A. Options to keep the Handicap ramp free from snow and ice were discussed. John Bennett will look into heated rubber mats.
B. A new mass-communication system recommended by the Mayor was discussed. The company offered a no-contract text/email system that the town and village will share the cost of. **There was a motion** to sign up for the level one $20.00 per month plan made by Councilperson Blair, seconded by Councilperson Kibler and carried 4-0.
C. There will be a Shredding Event at the Hay Road garage on June 13th, 2026.

There was a motion to go into Executive Session to discuss a particular personnel matter at 8:25 PM made by Councilperson Forrester, seconded by Councilperson Blair and carried 4-0.

There was a motion to exit Executive Session at 8:39 PM, with no action taken, made by Councilperson Forrester, seconded by Councilperson Blair and carried 4-0.

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As there was no further business, **there was a motion** to adjourn the meeting made by Councilperson Forrester, seconded by Councilperson Kibler and carried 4-0. The meeting was adjourned at 8:41 PM.

Respectfully submitted,

Tamara McCallum
Town Clerk