MINUTES OF THE REGULAR NUNDA TOWN BOARD MEETING
Tuesday, August 11, 2026, at 7:00 PM
Draft

PERSONS PRESENT

TOWN BOARD
Supervisor: Merilee Walker
Councilperson: Martha Blair
Councilperson: James Forrester, *absent*
Councilperson: Michael Hillier
Councilperson: Steve Kibler, *absent*

RECORDING CLERK
Tamara McCallum

PERSONNEL
Assessor: Brian Knapp, *absent*
CEO/ZEO: Kevin Margerum
Police Chief: Ryan Dale, *absent*
Historian: Valerie Griffing
Hwy Superintendent: John Bennett
Planning Board Chairman: Alex Pierce

VISITORS
Steve Rapp, Tom Burt, Steve Howe, Joe Wood, Tyler Green

CALL TO ORDER
Supervisor Walker called the meeting to order at 7:00 PM.

PLEDGE TO THE FLAG
All stood as Mike Hillier led the Pledge of Allegiance.

ADOPTION OF MINUTES
A motion was made to adopt the minutes of the following meeting:

- Regular Board Meeting of 7/14/26

The motion was made by Councilperson Hillier, seconded by Councilperson Blair and carried 3-0.

PRIVELEGE OF THE FLOOR
Tyler Green presented the 2027-2028 Nunda Fire Department agreement. The 2027 amount is $34,357.00 for the Ambulance, $89,232.00 for the Fire Department for a total of $123,589.00. The 2028 amount is $34,357.00 for the Ambulance, $92,800.00 for the Fire Department for a total of $127,157.00. These amounts will be due and payable effective April 1st of each year.

ASSESSOR'S REPORT - None

CEO/ZEO
Kevin Margerum discussed his written report. There was a discussion on the CEO's shared cell phone between West Sparta, Portage and Nunda. Kevin would prefer to use his personal cell phone for all CEO business. West Sparta receives the cell phone bill and invoices the Town of Portage and the Town of Nunda. The invoices are usually $10.41 per month. **There was a motion** to pay the past due amounts and also the payments through the end of the year,

accompanied by a letter stating that the Town of Nunda will no longer participate in the shared cell phone effective 1/1/2027. **The motion was made** by Councilperson Hillier, seconded by Councilperson Blair and carried 3-0. Kevin spoke of his interest in a program called UpCodes for AI searchability of the Uniform Code and adopted design standards. The cost is $59.00 per month paid annually. This will be discussed at the budget meeting, and a shared service agreement will be created to split the cost with the Village of Nunda, the Town of Portage and the Town of West Sparta.

HISTORIAN'S REPORT
Valerie Griffing discussed her written report. There is an air conditioning unit in the attic vault that needs to be installed in the Historian's office.

INFORMATION TECHNOLOGY - None

PLANNING BOARD REPORT
Alex Pierce reviewed the Planning Board meeting minutes. As there was no quorum at the Planning Board meeting, no official action could be taken. There were two items presented for modification of property lines that were approved.

POLICE REPORT
The Chief's written report was reviewed and discussed. Investigator Brian Shirmer tendered his resignation letter effective 8/1/26. **There was a motion** to accept Investigator Shirmer's resignation, with thanks and regrets, made by Councilperson Hillier, seconded by Councilperson Blair and carried 3-0. The County IT department has cleared up the problem with the Court not receiving tickets. There is a $100K grant available that the Chief is working on. Some items mentioned for the grant were body-worn cameras, IT server upgrades and speed signs for data collection for the Village.

HIGHWAY REPORT
Councilperson Forrester reviewed John Bennett's written report. Meyers Rd. and Shute Rd. will be oil and stoned on the 18th; Old State Road on the 27th, weather permitting. The new Western Star Chassis is ready, and the invoice is on this month's abstract.

BUDGET REPORT AND SUPERVISOR'S STATEMENT
Supervisor Walker reviewed the budget report and supervisor's statement for August 2026. Supervisor Walker will contact the board with the date for the Budget meeting with BBS Accounting Systems.

CLERK AND JUSTICE REPORTS
The August 2026 Clerk and Justice reports were reviewed and discussed. Dog license renewals went out August 1st, and Hunting licenses are on sale now.

ALL REPORTS/ONE MOTION
A motion was made by Councilperson Blair to accept all reports, seconded by Councilperson Hillier and carried 3-0.

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AUDIT BILLS
The original Audited and signed abstracts were as follows:

- General Fund Vouchers numbered 212-237, in the amount of $13,594.10 as set forth in abstract number G-8, dated 8/11/26.
- Highway Fund Vouchers numbered 134-154, in the amount of $362,077.55 as set forth in abstract number H-8, dated 8/11/26.
- Police Fund Vouchers numbered 55-61, in the amount of $2,071.52 as set forth in abstract number P-8, dated 8/11/26.

There was a motion to approve the audited abstracts made by Councilperson Blair, seconded by Councilperson Hillier and carried 3-0.

COMMUNICATIONS - None

OLD BUSINESS-None

NEW BUSINESS
Budget season has begun. All department heads have received their Budget Worksheets for the 2027 budget year. The Supervisor will inform the department heads of the upcoming appointment with BBS Accounting Systems.

As there was no further business, **there was a motion** to adjourn the meeting made by Councilperson Blair, seconded by Councilperson Hillier and carried 3-0. The meeting was adjourned at 8:18 PM.

Respectfully submitted,

Tamara McCallum
Town Clerk