

MINUTES OF THE REGULAR NUNDA TOWN BOARD MEETING

Tuesday, July 14, 2026, at 7:00 PM

Draft

PERSONS PRESENT

TOWN BOARD

Supervisor: Merilee Walker

Councilperson: Martha Blair

Councilperson: James Forrester

Councilperson: Michael Hillier, *absent*

Councilperson: Steve Kibler

RECORDING CLERK

Tamara McCallum

PERSONNEL

Assessor: Brian Knapp, *absent*

CEO/ZEO: Kevin Margerum

Police Chief: Ryan Dale, *absent*

Historian: Valerie Griffing

Hwy Superintendent: John Bennett, *absent*

Planning Board Chairman: Alex Pierce

VISITORS

Steve Rapp

CALL TO ORDER

Supervisor Walker called the meeting to order at 7:00 PM.

PLEDGE TO THE FLAG

All stood as Jim Forrester led the Pledge of Allegiance.

ADOPTION OF MINUTES

A motion was made to adopt the minutes of the following meeting:

- Regular Board Meeting of 6/9/26

The motion was made by Councilperson Blair, seconded by Councilperson Forrester and carried 4-0.

PRIVELEGE OF THE FLOOR-None

ASSESSOR'S REPORT - None

CEO/ZEO

Kevin Margerum discussed his written report. He has been working on property maintenance issues and several new permits.

HISTORIAN'S REPORT

Valerie Griffing's written report was reviewed and discussed. She has been researching the Revolutionary War veterans buried at Oakwood Cemetery. Her report should be modified to change the section that William Guy Jr. was buried in from Section A to Section OC2. Valerie reported that the electrical outlet on the west wall of her office may be missing a ground.

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INFORMATION TECHNOLOGY

DECALS computer is up and running.

PLANNING BOARD REPORT

Alex Pierce reviewed the Planning Board meeting minutes of July 7, 2026. There are several surrounding Towns planning moratoriums of Solar arrays.

POLICE REPORT

The Chief's written report was reviewed and discussed. There were two police officers covering the America 250 event at Kiwanis Park. Officer Matthew Moran tendered his resignation letter effective 6/22/26. **There was a motion** to accept Officer Moran's resignation, with thanks and regrets, made by Councilperson Blair, seconded by Councilperson Kibler and carried 4-0. The Court is not receiving any of the local tickets written by the Nunda Police Department.

HIGHWAY REPORT

Councilperson Forrester reviewed John Bennett's written report. Shute Rd. and Meyers Rd. are being paved this week. The new Pickup was delivered. County work is being done. The Highway Machinery contractual account, DA5130.4, is being watched closely. John got a call that the chassis for the new truck ordered for 2027 is in. We are in the queue for Henderson to complete the truck next spring. The Board praised the Highway Department for how well they are doing. **There was a motion made** by Councilperson Forrester to appoint Rodney Green as a per diem employee effective 7/14/26. **The motion** was seconded by Councilperson Kibler and carried 4-0. Kole Wagar has his CDL Permit and his training is being paid for by Livingston County Workforce Development.

BUDGET REPORT AND SUPERVISOR'S STATEMENT

Supervisor Walker reviewed the budget report and supervisor's statement for July 2026. No action was taken on the budget modifications requested by BBS Accounting.

CLERK AND JUSTICE REPORTS

The July 2026 Clerk and Justice reports were reviewed. The Clerk has sold 46 ATV/LUV permits to date.

ALL REPORTS/ONE MOTION

A motion was made by Councilperson Forrester to accept all reports, seconded by Councilperson Blair and carried 4-0.

AUDIT BILLS

The original Audited and signed abstracts were as follows:

- ❖ General Fund Vouchers numbered 181-211, in the amount of \$26,238.40 as set forth in abstract number G-7, dated 7/14/26.
- ❖ Highway Fund Vouchers numbered 111-133, in the amount of \$69,003.00 as set forth in abstract number H-7, dated 7/14/26.
- ❖ Police Fund Vouchers numbered 47-54, in the amount of \$2,011.17 as set forth in abstract number P-7, dated 7/13/26.

There was a motion to approve the audited abstracts made by Councilperson Blair, seconded by Councilperson Kibler and carried 4-0.

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COMMUNICATIONS - None

OLD BUSINESS-None

NEW BUSINESS

- A. Johnson Controls presented a quote to perform a 5-year mandatory internal pipe examination on the Sprinkler System. **There was a motion** to accept the quote, in the amount of \$2,446.72, made by Councilperson Kibler, seconded by Councilperson Forrester and carried 4-0.

B.

RESOLUTION #4 of 2026-Standard Work Day and Reporting Resolution for Elected and Appointed Officials – REVISED for 2026.

Whereas, the Nunda Town Board has established a standard workday for the elected Highway Superintendent and Town Clerk/Court Clerk as eight hours, the appointed Assessor, Code Enforcement Officer and Historian as six hours, and;

Whereas, the Nunda Town Board approves the 2026 Standard Work Day Resolution, therefore;

Be it Resolved, that the Town Clerk will sign and seal such resolution and submit same to the New York State and Local Retirement System, and;

Be it Further Resolved, that the Town Clerk will post a sealed copy of the 2026 Standard Work Day Resolution on the Nunda Government Center official bulletin board, and the Nunda Town Website for a minimum of 30 days.

There was a motion to approve Resolution #4 of 2026 – Standard Work Day and Reporting Resolution for Elected and Appointed Officials – REVISED for 2026 after an amendment was made indicating that Valerie Griffing was retired from the NYSLRS and no longer recording her hours. **The motion was made** by Councilperson Blair, seconded by Councilperson Forrester and carried 4-0.

As there was no further business, **there was a motion** to adjourn the meeting made by Councilperson Blair, seconded by Councilperson Forrester and carried 4-0. The meeting was adjourned at 8:08 PM.

Respectfully submitted,

Tamara McCallum
Town Clerk